

**CERTIFICATE OF OCCUPANCY**  
**COVID-19 POLICY**

Due to COVID-19 ("Coronavirus") disease the East Greenwich Township Construction Office is implementing modified inspections for certificate of occupancies. Internal inspections of residential units will not be occurring for the foreseeable future. Any external inspections on permitted projects or inspections of new construction will proceed as usual.

**Residential Rental Units**

Pursuant to 15.08.090, the owner is required to apply for a certificate of occupancy upon a change of occupancy. In order for new tenants to move into the property, Temporary Certificate of Occupancy ("TCO") will be issued for a period of 90 days, **without** an inspection.

**Change of Ownership**

Application must be made for a change of ownership; however, the actual inspection will not be occurring at this time. A Temporary Certificate of Occupancy (TCO) shall be issued; however, the Buyer is assuming the responsibility to obtain the Certificate of Occupancy ("CO" )within 90 days. Buyer acknowledges that by Closing without a CO, Buyer shall be responsible for any and all work or permits that are needed to bring the home in compliance.

**Hold Harmless**

In consideration of having a TCO issued prior to an inspection, in order for the property to be occupied, the undersigned agrees to indemnify, defend and hold the Township of East Greenwich, N.J. (hereinafter referred to as the "Township") and its officers, agents, members, employees and assigns harmless from any and all liability, demands, claims, suits, losses, injuries, damages, judgements, expenses, costs and attorneys' fees arising out of this property. I (we) understand this Hold Harmless Agreement also provides the Township be indemnified from any and all liability, claims, demands, damages, judgements, expenses and costs of any kind resulting from the acts or omissions from any guest, participant, visitor or other person at the property, unless waived in writing by the Township.

A copy of this document shall be filed with the Construction Office.

In addition to this form, a completed Certificate of Occupancy application, along with a check in the amount of \$45.00, made payable to the Township of East Greenwich, shall be submitted for review and issuance of a TCO.

The parties below acknowledge that the Temporary Certificate of Occupancy for \_\_\_\_\_ has been issued **without** an inspection.

Property Address

This TCO is valid for a period of 90 days after which time an inspection and issuance of CO must occur.

\_\_\_\_\_  
Construction Code Official

Date: \_\_\_\_\_

\_\_\_\_\_  
Owner :

Name

Date: \_\_\_\_\_

\_\_\_\_\_  
Buyer:

Name