

TOWNSHIP OF EAST GREENWICH

NOTICE OF SOLICITATION OF PROPOSALS OR QUALIFICATIONS FOR CERTAIN PROFESSIONAL SERVICES AND OTHER CONTRACTS IN ACCORDANCE WITH A FAIR AND OPEN PROCESS AS SET FORTH IN N.J.S.A. 19:44A-20.5 AND N.J.S.A. 19:44A-20.7

The Township of East Greenwich is soliciting proposals or qualifications for the following positions or contracts for calendar year 2017:

Township Solicitor	Special Counsel for Redevelopment
Conflict Solicitor	Special Counsel - Labor
Township Engineer	Special Counsel – Affordable Housing
Conflict Township Engineer	Planner – Affordable Housing
Water/Sewer Engineer	Adm. Agent – Affordable Housing
Conflict Water/Sewer Engineer	Auditor
Joint Mun. Court Prosecutor	Bond Counsel
Joint Mun. Court Conflict Prosecutor	Planning/Zoning Board Solicitor
Joint Mun. Court Public Defender	Planning/Zoning Board Planner
Joint Mun. Court Conflict Public Defender	Planning/Zoning Board Engineer
	Planning/Zoning Board Traffic Engineer

A resume or proposal must be submitted on or before Monday, December 12, 2016 at 10:00 a.m. at the Township Clerk’s Office at the Municipal Building indicated below. Each submission must include three copies of the resume or proposal except for the Planning/Zoning positions, which will require twelve copies. The applicant shall submit a “Certificate of Good Standing” or other similar document evidencing that the professional’s license is not presently suspended or revoked. The applicant shall submit a copy of the applicant’s proposed 2017 billing schedule. Applicants shall provide proof of professional liability insurance with minimum coverage of \$1 million. Applicants are required to comply with the requirements of P.L. 1975 C. 127 (Affirmative Action) including a copy of their Certificate of Employee Information Report form, P.L. 2004 C. 57 (Business Registration) and submit a statement of ownership with their qualifications as required by P.L. 1977 C. 33 (Disclosure of Ownership). All submissions must be clearly marked “Qualifications for Professional Services with the category of services clearly marked” to:

**Susan M. Costill, Township Clerk
Township of East Greenwich
159 Democrat Road
Mickleton, NJ 08056**

All resumes or proposals will be publicly opened in the Clerk’s Office at the Municipal Building on Monday, December 12, 2016 at 10:00 a.m. The resumes or proposals are being solicited through a fair and open process in accordance with N.J.S.A.

19:44A-20.5 et seq. The Township Committee of the Township of East Greenwich reserves the right to reject any and all submissions and further reserves the right to waive minor irregularities in the submissions received and to accept any submission deemed most favorable by the Township of East Greenwich at the time and under the conditions stipulated.

Susan M. Costill
Township Clerk
East Greenwich Township